

## **BENEFITS ADMINISTRATOR**

**2010-2011**

Tinker Federal Credit Union in Oklahoma City, OK has an immediate opening for a Benefits Administrator. This position will be responsible for the development, implementation, communication and administration of the credit union's employee benefit programs to ensure a competitive, compliant benefit package is offered and positively received by the employees. This incumbent participates in establishing company objectives pertinent to benefit administration by monitoring trends, evaluating competitiveness and analyzing costs. The preferred candidate will have a bachelor's degree plus 4-7 years high level benefit administration experience with a professional designation of CBP, PHR, or SPHR.

Benefits include: Competitive salary, health, dental, vision and prescription coverage, Section 125, annual leave, holidays, life insurance, 401k, Target Benefit Plan.

To apply via Internet: [www.tinkerfcu.org](http://www.tinkerfcu.org)

Or pick up an application at any branch location.

To be considered, social security number must appear on application. Salary history is required. Credit verification will be verified prior to interview. Educational, employment, and professional certifications will be verified for final candidates. Selected candidate is subject to substance/alcohol testing. **NO PHONE CALLS PLEASE.**